



FIRST PEOPLES WELLNESS CIRCLE

Job Posting:

National Implementation Coordinator

Reports to:	Chief Executive Officer
Supervisory Responsibility:	No
Employment Status:	Full-time, Contract until March 31, 2025
Location:	Remote in Canada
Salary Range:	\$80,000-\$85,000

The First Peoples Wellness Circle (FPWC) is an Indigenous-led national not-for-profit dedicated to enhancing the lives of First Peoples in Canada by addressing healing, wellness, and mental wellness barriers. The organization's purpose is to walk with and support First Peoples and communities to share collective intelligence for healing, peace-making, and living a good life. FPWC's approach is centred on promoting wellness pathways based on traditional knowledge and culture that supports healing and wellness and fosters a two-eyed seeing approach. FPWC envisions a nation where our First Peoples experience wholistic health and wellness by championing diverse cultural values, beliefs, and practices.

We are currently looking to fill the position of **National Implementation Coordinator**. This is a term full-time (37.5 hours per week), fully remote (within Canada) position **until March 31, 2025**. Our head office is located on the traditional territory of Nipissing First Nation in North Bay, Ontario.

Main responsibilities

- Work with and support the overall implementation of the First Nations Mental Wellness Continuum Framework (FNMWCF).
- Engage with partners across multiple jurisdictions.
- Work alongside regional coordinators across five regions.
- Design and execute a collaborative strategy with Thunderbird Partnership Foundation to build and support capacity in the area of mental wellness in the identified regions.
- Ensure First Peoples Wellness Circle and Thunderbird Partnership Foundation are meeting the needs of their stakeholders in the identified regions.
- Coordinate and support team meetings by acting as a resource to the Implementation Team and Secretariat.
- Creation and implementation of communication plans, including website presence, of the FNMWCF.
- Gather and share information from First Nation and government partners on implementation of the FNMWCF.
- Support key tasks and committees.
- Move forward FPWC role in the Secretariat workplan.
- Provide guidance and oversight on development of resources and tools of FNMWCF.



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Skills

- Ability to work as a team.
- Experience working in collaborative project design and implementation.
- Experience working across multiple jurisdictions with multiple partners.
- Proficient understanding of First Nation mental wellness needs and priorities.
- Excellent communication both oral and written.
- Understanding and integration of Two-Eyed seeing.
- Experience in project development and management.
- Ability to be highly organized, detail orientated and balance multiple tasks.
- Strategic thinking.
- Excellent collaboration and facilitation skills.
- Relationship building.

Qualifications

- Bachelor's degree (required).
- A Master's degree is considered an asset.
- Experience working with Indigenous/First Nation communities, Non-Profit settings, and government entities would be considered an asset.

What we offer

- Competitive salary and generous benefit package.
- Stipend for rent, cellphone, and internet.
- Fully remote.
- Travel (within Canada).

Qualified applicants are invited to submit their resumes and cover letter, demonstrating how they meet the criteria. While FPWC appreciates all applications, only those who meet the qualifications will be contacted for an interview. FPWC gives preference to First Nation applicants for any employment opportunities as per Section 24(1)(a) OHRC. Please self-identify if you are of Indigenous ancestry.

Deadline: Applications will be received until the position is filled.

Submit application to: Marilyn Kimewon, Executive Assistant
Subject line: National Implementation Coordinator
humanresources@fpwc.ca

By mail: First Peoples Wellness Circle
Attn: Marilyn Kimewon, Executive Assistant
857 Yellek Trail, Nipissing First Nation
North Bay, ON P1B 8G5